



Department of
Job and Family Services

Mike DeWine, Governor
Kimberly Hall, Director

Office of Families
and Children

New Substitute Care Policies and Their Impact on Licensing and SACWIS Activities

June 10, 2020

Presenters will be muted until shortly
before 10:00 a.m.

Please Note: This webinar will be record

Presenters

- Substitute Care Policy
 - Dave Beck
 - Tara Shook
- SACWIS Provider Team
 - Linda Ferguson
- Foster Care Licensing
 - Scott Gall
 - Jana Howell
 - Megan Ford
 - Monica Kress

Procedure letter 348: Training

- PL 348 is still in effect regardless of the rule changes effective next week.
- Example: Rule changes say half training can be live synchronous, but PL says ALL training can be provided via live synchronous right now. At the point ODJFS releases another PL rescinding PL 348, then only half will be eligible for live-synchronous.

Procedure letter 348: Training

- Important to note the financial difference- According to PL “ Live synchronous training will be eligible for foster parent stipends and reimbursements and agency allowance. Online training is eligible for foster parent stipends and reimbursements but is not eligible for agency allowance.”
- Once PL 348 is rescinded, live synchronous training will be eligible for stipends and reimbursements and agency allowances.
- Regular online training where the principal transfer of knowledge occurred through the physical presence of a trainer whose responsibility it was to impart instruction to the foster parent is considered outside the classroom training and the agency is not required to pay a stipend to the caregiver.

Procedure letter 348: Training

- CPR/First Aid- Requirements in rule. The course is required at initial and by the next recertification of a certified caregiver. Certification is not required, only course completion.
- Is this in addition to the 36 hours of preservice, or squeezing into the 36 hours? It is included within the 36 hours.
- PL 348 says can be online without certification. Once the PL is rescinded, the training can still be online without certification or in-person without certification.

SACWIS Implementation

SACWIS functionality changes are scheduled for build release 4.09 which is scheduled to go into production on September 17, 2020. These will include:

- ✓ Safety Audit topics will be updated to match the new JFS 01348, including pool safety measures, hot tub/spa covers, securing alcohol, ensuring proper water heater temperature, carbon monoxide detectors, first aid supplies and home being free from insect/rodent infestation as well as chipping/peeling paint
- ✓ Home Study Verification topics of 'Sex Offender Registry Search Completed and Copy Placed in File
- ✓ Activity Log documentation
- ✓ Training delivery methods
- ✓ Person/Immunizations

SACWIS Alternate Documentation Methods until Build 4.09

Release: Training changes values

- New training delivery method and topics will be available, Payment logic will be updated to reflex the changes.
- New Training topics: Medication Administration and Reporting Abuse/Neglect
- New Training Delivery Method of :
 - Live synchronous training
 - And “online training” will be now Web base Training
- We will preserve the historical records listed as “Online Training” but moving forward with the functionality the value will be Web Based Training

Vaccinations

- Homes certified prior to June 1, 2020 do not have to comply with immunization requirements. (Grandfathered)
- Immunizations for homes certified on or after June 1, 2020
 - All children who are household members are to be up to date on immunizations consistent with the recommendations of the American Academy of Pediatrics, the Advisory Committee on Immunization Practices of the Centers for Disease Control and Prevention, and the American Academy of Family Physicians unless the immunization is contrary to the child's health as documented by a licensed health care professional or for reasons of conscience, including religious convictions.

Vaccinations

- All household members in a home caring for infants and children with special medical needs are to have an annual influenza vaccine consistent with the recommendations of the Advisory Committee on Immunization Practices (ACIP) unless the immunization is contrary to the individual's health as documented by a licensed health care professional or for reasons of conscience, including religious convictions.

Vaccinations

- All household members in a home caring for infants are to be up to date on the pertussis vaccine unless the immunization is contrary to the individual's health as documented by a licensed health care professional or for reasons of conscience, including religious convictions.
- Copies of the immunization records are to be placed in the file of the home.

3. Is there a history of other hereditary disease? Yes No

If yes, please explain: _____

Attach an official copy of the individual's immunization record as applicable to the requirement of childhood immunizations (children living in the home), pertussis immunizations (everyone in home caring for infants), or annual flu immunization (everyone in home caring for infants and any age child with medical needs).

There are exemptions available to the immunization requirements pursuant to rule 5101:2-5-20. Please list all required immunizations which the person listed above has not received and whether it is medically contraindicated, medically inappropriate, or declined by the individual/parent.

I have declined immunizations for the person listed at the top of this form for reasons of conscience, including religious reasons.

I hereby affirm that I have completed this form to the best of my ability, and that the information provided is true and correct.

Signature of applicant, household member or parent/legal guardian

Date

Alternate Documentation Methods until Build 4.09 Release

Immunizations

Immunization requirements will be documented as part of the new JFS 01653 and can be further explained in the home study verification topics 'All Medical Statements (JFS 01653) Received' and 'Additional Medical Reports Received'.

In addition, the option to document immunizations in a **Person Record** is available in SACWIS.

Navigate to the **Provider Information** hyperlink on the **Provider Overview**

Click the **Members** tab

Click on the name of the **Current Active Member** you wish to document an Immunization

Click on the **Medical** left hand navigation link

Choose the **Immunization** tab

Alternate Documentation Methods until Build 4.09 Release: Immunizations

Choose the button **Add Immunization** and choose from the values available, documenting the **Date of Immunization**.

Upon **Save**, this value will be stored in the **Immunization Summary** section

Immunization Summary

Type	Immunization Group	Dose 01
INF	Influenza	06/02/2020

Immunization History

Created in Error: Exclude Include

 **Add Immunization**

	Date of Immunization	Immunization Type
edit	06/02/2020	Influenza

Add Immunization

Licensing

Licensing will be monitoring this rule requirement by looking for immunization records in the foster parent file OR a JFS 1653 documenting for each household member that did not receive immunization stating the specific exemption.

- The JFS 1653 has been revised to include a section designated specifically for immunizations and allows for the applicant/individual to document their specific reasons for exemption if applicable or to report if they plan to receive their vaccination at a different time
 - » Example – If it's Spring when the applicant/individual completes their JFS 1653– the applicant can document that they will receive their flu shot in the Fall as they typically do.

Background checks

- PL 347 outlines an additional check for caregivers which is a search of the United States department of justice national sex offender public web site regarding the prospective or current foster and/or adoptive parent and all persons eighteen years of age or older who reside in the foster or adoptive home. The website is located at:
<https://www.nsopw.gov/>.
- This requirement has been implemented into the model standard rule package.

Alternate Documentation Methods until Build 4.09 Release: Sex Offender Registry Search

New home study verification 'Date search completed of the national sex offender registry'.

Guidance has been provided to complete an activity log indicating when the searches have been done and that hard copies have been placed in the paper file.

Recommended

Activity Log values:

Contact Type: General
Category: General, Foster Home Applicant, Other
Sub-Category: National Sex Offender Website Search

Alternate Documentation Methods until Build 4.09 Release: Sex Offender Registry Search

Other
Parental Visit
Personal Contact
Phone Call From
Phone Call To
Relative Visit
Service Provider Staffing
Sibling Visit

General

Category Information

Contact Duration: [dropdown]

Category: * [General]

Sub-Category: * [National Sex Offender Website Search]

Other Sub-Category: [text box]

High Priority Restricted

Location Information

Location Type: [dropdown]

Location Details: [text box]

Other Location: [text box]

Spell Check Clear 200

Activity Association

Activity Applicable to Following Members [[Associate Members](#)]
Spring, April Showers - 07/18/1987 Spring, May Flowers - 11/25/1983

Activity Applicable to Following Children: Save Note to Child(ren) Record

Children Placed [[Associate Children Placed](#)]

Living Arrangements [[Associate Living Arrangements](#)]

Narrative *
(expand full screen)

Sex Offender Registry checked at www.nsopw.gov for Applicant 1 and 2, indicating no record was found for either individual. Print out of results placed in file.

Licensing

- AP and Sex Offender Searches for staff will not be submitted to ODJFS those are reviewed on site at reviews.
- BCI and FBI will be sent to ODJFS through KOFAX (Administrators Only)
- OCALM policy review study for AP and Sex Offender Search, Finding for Recovery and SAMS (Administrators, Board President and Officers).
- OCALM Job Aid Attachment will guide agencies on how to complete the policy review study.

Pools

- Swimming pools are to have a barrier on all sides. Are to have their method of access through the barrier equipped with a safety device, such as a bolt lock. Are to be equipped with a life saving device, such as a ring buoy. If the swimming pool cannot be emptied after each use, the pool is to have a working pump and filtering system.
- Hot tubs and spas are to have safety covers that are locked when not in use.

2.	Swimming pool has barriers on all sides, access through the safety barrier equipped with a safety device such as a bolt lock, a life saving device such as a ring buoy and a working pump if it cannot be emptied after each use.	<input type="checkbox"/>
3.	Hot tub and spas have a safety cover which is locked when not in use.	<input type="checkbox"/>
4.	Outdoor recreation equipment on the grounds of the home is maintained in a safe state of repair.	<input type="checkbox"/>
5.	Potentially hazardous outdoor areas on the grounds of or immediately adjacent to the home are reasonably safeguarded.	<input type="checkbox"/>
6.	The home is adequately heated, lighted and ventilated.	<input type="checkbox"/>
7.	Bleach, cleaning materials, other poisonous or corrosive household chemicals, flammable and combustible materials, potentially dangerous tools/utensils, and electrical equipment, machinery or alcoholic beverages in or on the grounds of the home are stored in a safe manner that prevents the child's access, as appropriate for his or her age and development.	<input type="checkbox"/>
8.	Firearm, air rifles, hunting slingshot or other projectile weapons kept on the grounds of or in	<input type="checkbox"/>

JFS 1348 Safety Audit New topics & language modification includes:

- (2) swimming pool has barriers on all sides, access through the safety barrier equipped with a safety device such as a bolt lock, a life saving device such as a ring buoy and a working pump if it cannot be emptied after each use.
- (3) Hot tub and spas have a safety cover which is locked when not in use.
- (7) Bleach, cleaning materials, other poisonous or corrosive household chemicals, flammable and combustible materials, potentially dangerous tools/utensils, and electrical equipment, machinery **or alcoholic beverages in or on the grounds of the home are stored in a safe manner that prevents the child's access, as appropriate for his or her age and development**
- (15) The home ensures proper water heater temperature of 110-120 degrees Fahrenheit.
- (17) The home has a working smoke alarm approved by "Underwriter's Laboratory" **or a certified fire inspector on each level of occupancy and at least one alarm near all sleeping areas**
- (18) The home has a working carbon monoxide detector on each level of occupancy of the home and at least one near all sleeping areas
- (19) The home has first aid supplies.
- (24) The home is free from rodents and insect infestation
- (28) The foster home is free of peeling or chipping paint

Alternate Documentation Methods until Build 4.09 Release: Safety Audit Topic - Pools

In order to indicate a Provider's pool has been properly vetted and meets new Safety Audit standards, an activity log can be completed and information added on the Description of Home record (this can be completed outside of an amendment).

Recommended

Activity Log values:

Contact Type:	Face to Face with Provider(s)
Category:	General, Foster Home Applicant, Other
Sub-Category:	Critical/Safety Issue, Assessment Visit

Alternate Documentation Methods until Build 4.09 Release: Safety Audit Topic - Pools

To update the **Description of Home** record, navigate to the Provider record and on the left hand navigation select **Description of Home** link:

- ▶ **Provider Overview**
- [Activity Log](#)
- [Inquiries](#)
- [KCCP Pre-Screening Tool](#)
- [Forms/Notices](#)
- [Skills](#)
- [Training](#)
- [Acceptance Criteria](#)
- [Description of Home](#)
- [Description of Family](#)
- [Foster to Adopt \(1692\) Home Study](#)
- [Home Study](#)
- [Approval/Certification](#)
- [Kinship Assessment](#)
- [Large Family Assessment](#)
- [Contracts](#)
- [Service Credentials](#)
- [Placements/Services](#)
- [Intake Reports](#)
- [Complaints/Rule Violations](#)
- [Waiver](#)
- [Potential Matches](#)
- [AP Search History](#)
- [Living Arrangement](#)

PROVIDER NAME / ID:
Spring, April Showers & Spring, May Flowers/ 27850445

PRIMARY ADDRESS:
500 Foster Way Fosterville, OH 44000

Provider Actions

[Provider Information](#) | [Linked 1692 Providers](#) | [Associated Providers](#)

One or more active Adult Provider member(s) is missing a Verified Authentication Number (TCN).

Foster/Adoptive Spans

Provider Type	Level of Care	Approval/Certification Period
Foster Care	Family Foster Home	05/01/2019 - 04/30/2021
Adoptive Care		05/01/2019 - 04/30/2021

[View History](#)

Approval Information

No Current Approval Information Available

Alternate Documentation Methods until Build 4.09 Release: Safety Audit Topic - Pools

Click the **copy** link on the most recent record:

PROVIDER NAME / ID: *Spring, April Showers & Spring, May Flowers / 27850445* CATEGORY: *Home*

Description of Home History

	Address	Effective Date	End Date	Status
view copy	10209 S Highland Ave Garfield Heights, OH 44125-5919	04/01/2019	04/30/2020	Linked to Completed Home Study
view copy	500 Foster Way Fosterville, OH 44000	05/01/2020		Linked to Completed Home Study

 [Add Description of Home](#)

Alternate Documentation Methods until Build 4.09 Release: Safety Audit Topic - Pools

- ✓ Navigate to the **Outdoor/Neighborhood Tab** and ensure **Pool/Pond/Lake** is checked under **Outdoor Home Amenities**.
- ✓ In the **Outdoor Safety Conditions** narrative box, document how the pool area meets the new safety audit standards
- ✓ Upon **Save** of the record, this **Description of Home** will be the most recent and can be linked to any subsequent home study amendments or recertifications.

Alternate Documentation Methods until Build 4.09 Release: Safety Audit Topic - Pools

Home Info Living Conditions **Outdoor / Neighborhood** School Info Transportation

Maintain Outdoor & Neighborhood Information

Outdoor Home Amenities

Select All that Apply:

<input type="checkbox"/> Attached Garage	<input type="checkbox"/> Deck	<input type="checkbox"/> Detached Garage
<input checked="" type="checkbox"/> Fenced and Locked Gate	<input checked="" type="checkbox"/> Fenced Yard	<input type="checkbox"/> Handicapped Accessible
<input type="checkbox"/> Hot Tub	<input type="checkbox"/> Patio	<input checked="" type="checkbox"/> Play Equipment
<input checked="" type="checkbox"/> Pool/Pond/Lake	<input type="checkbox"/> Porch	<input type="checkbox"/> Shed/Barn
<input type="checkbox"/> Other		

If Other, Describe:

Spell Check Clear 2000

Outdoor Safety Conditions

Comments on safety issues in areas outside of the home:

The family's swimming pool has barriers on all sides, access through the safety barrier equipped with a safety device such as a bolt lock, a life saving device such as a ring buoy and a working pump if it cannot be emptied after each use.

Spell Check Clear 1762

Chipping and peeling paint

- A home is to be free of peeling or chipping paint.
- If a potential lead hazard is identified, the recommending agency is to make a referral to the appropriate agency.
- There is a guidance document to be released by Dept of Health for anyone who is cited for peeling/chipping paint. This is the 'referral to the appropriate agency' ODJFS will have a link to this form on our website.

27.	The foster home provides a smoke free environment for foster children.	<input type="checkbox"/> Yes <input type="checkbox"/> No
28.	The foster home is free of peeling or chipping paint.	<input type="checkbox"/> Yes <input type="checkbox"/> No
29.	All prescription drugs in a home are stored in a locked cabinet or storage area except that an inhaler or medication may be left unlocked if a person has a special health condition that requires it to be immediately available.	<input type="checkbox"/> Yes <input type="checkbox"/> No
30.	Each foster child's bedroom has an outside wall window that is screened and capable of	

Licensing

- Recommending Agencies will be required to provide the Lead Paint Guidance Document to families with chipping or peeling paint. Licensing will then ask recommending agencies to send a list of homes that have been identified with the date they provided the document (quarterly).
- The Lead Paint Guidance Document will be available on OFC website.

Questions

Contact the SACWIS Help Desk at (800) 686-1580 Option 3, Option 5 or SACWIS Help_Desk@jfs.ohio.gov

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Foster Care Licensing Specialist